

2008 Camp Calendar

- May 1 **All payments due**, including those for later sessions. **Late payments must be cash, money order, or bank check only.**
- June 29 SUNDAY – opening day of first session (2,4,6,8 weeks). **Campers should arrive between 9:30 a.m. and noon.**
- July 12 SATURDAY – end of first two week session. **All departing campers should be called for between 9:30 and 11:30 am.** Campers staying over into the next session will be on an all day out-of-camp trip.
- July 13 SUNDAY – **Visiting Day 9:30 a.m. to 8:00 p.m.** Opening day of the second 2-week, middle 4-week, and last 6-week sessions. **Arriving campers are expected between 1:30 and 3:00 pm.**
- July 26 SATURDAY – end of 1st 4-week and 2nd 2-week sessions. **All departing campers should be called for between 9:30 and 11:30 a.m.** Campers staying over into the next session will be on an all day out-of-camp trip.
- July 27 SUNDAY – **Visiting Day 9:30 a.m. to 8:00 p.m.** Opening day of the last 4-week and 3rd 2-week sessions. **Arriving campers are expected between 1:30 pm and 3:00 pm.**
- August 9 SATURDAY – end of 1st 6-week, middle 4-week, and 3rd 2-week sessions. **All departing campers should be called for between 9:30 and 11:30 am.**
- August 10 SUNDAY – Visiting Day 9:30 am to 8:00 pm. Opening day of 4th 2-week session. **Arriving campers are expected between 1:30 and 3:00 pm.**
- August 22 FRIDAY – **Awards program 7:00 pm.** Parents and campers of previous session may attend.
- August 23 SATURDAY – End of all sessions. **All campers should be called for by noon.**

Ebner Camps Inc.

Awosting - Chinqueka

Parent Handbook

Summer of 2008

Winter Contact Information:

(September 1 - June 1)

Ebner Camps Inc.

1 Torrington Office Plaza - Suite 308

Torrington, CT 06790

P: (860) 567-9678

F: (860) 626-8301

info@awosting.com or info@chinqueka.com

See Page 4 for Summer Contact Information

Contacting your camper

MAIL

Mail at camp is very important. Frequent short notes or cards from you mean more than a lengthy letter once a week.

Campers are required to write home twice a week, typically on Wednesdays and Sundays. Don't be alarmed if you haven't received a letter within the first two days. The first letter writing is on Wednesday, which gets mailed on Thursday.

Camp Awosting
296 West St.
Morris, CT 06763

Camp Chinqueka
P.O. Box 355
Bantam, CT 06750

EMAIL

We are currently working on a new email program. We will send the information in a separate mailing once it is confirmed. Thank you for your patience.

CARE PACKAGES

Please do not send food to your camper. It becomes a social, nutritional, and housekeeping problem and it attracts skunks, raccoons and other woodland creatures!

All packages must be opened in the presence of a camp administrator. All food will be held by administration until the camper's departure. Please inform well-meaning friends, grandparents, etc... of this policy

DO send games, writing paper, toys, T-shirts, stuffed animals, puzzles, novelties, books, comics, games, etc. We highly recommend the two camp package companies whose flyers are enclosed with this mailing!

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Valuables and Sports/Activity Equipment

VALUABLES

- Ebner Camps Inc. does not assume responsibility for any valuables, and therefore recommends that they not be brought to camp.
- Any valuables that are brought, such as watches, radios, Walkmen, Game Boys, Cameras, etc. should be plainly and permanently labeled. **Please** encourage your campers to leave the electronic devices at home!
- Personal DVD's and laptops computers are not permitted.
- Any personal electronic equipment brought outside the cabin will be confiscated and returned to the camper upon their departure from camp.
- Please do not bring POKEMON, YU-GI-OH or MAGIC cards to camp.

SPORTS/ACTIVITY EQUIPMENT

- Campers should bring their own tennis racquets. Please label them!
- Children interested in golf may bring their own clubs, but clubs will be provided. There will be an additional charge to the canteen account for those who wish to play at the local golf facility.
- 35 mm cameras are preferred for photography. They may bring an inexpensive one, or one will be provided. Black and white film will also be provided. Inexpensive digital cameras can also be used.
- Those interested in mountain biking may bring their own helmet, or one will be provided. Bike shorts are recommended, but not mandatory. Bikes will be provided but campers may bring their own if it is of good quality (bikes will be ridden on rough terrain). All bikes will be padlocked in storage areas when not being used. Campers who bring their own bikes should also bring an individual bike lock.

TELEPHONE

- **Campers are limited to two calls per week per family.**
- Campers are not permitted to call home unless they are ill and have seen the doctor, or if they are on a supervised out-of-camp trip and happen to be in the vicinity of a public phone.
- Please allow your child at least 3 days to adjust to camp life before you call. If you are particularly concerned you can call the office and request to speak with one of your child's counselors. No camper calls are allowed until lunch on Wednesday of their first week at camp.
- Parents may call campers during meal times only:

8:05 - 8:35 Breakfast (On Sunday, campers sleep in & we will not awaken them)

12:35 - 1:05 Lunch

6:05 - 6:35 Supper

Camp Awosting

(860) 567-1054

(860) 567-8632

Camp Chinquoka

(860) 868-9141

(860) 868-9142

- Calling a few minutes early will not help since campers will not yet be in the dining hall. **Calls are limited to 5 minutes.**
- Meal times may change occasionally because of our program needs. We can not be responsible for notifying you of these changes.
- **ONLY PARENTS/GUARDIANS ARE PERMITTED TO CALL CAMPERS.**
- **CELL PHONES ARE PROHIBITED.** They will be taken away and held in the office until the camper's departure.

Contacting the office during Camp

Camp Awosting
296 West St.
Morris, CT 06763
P: (860) 567-4924
F: (860) 567-9350
christucci@awosting.com

Camp Chinqueka
1519 Bantam Rd.
P.O. Box 355
Bantam, CT 06750
P: (860) 567-9678
F: (860) 868-1691
info@chinqueka.com

permit teasing and find with good guidance that most kids are very understanding.

- Please notify the office ahead of time if your child has a history of bedwetting. Also, please provide him/her with an extra set of sheets and a rubber sheet.

HOMESICKNESS

- We help minimize homesickness by making sure that each camper is welcomed, introduced to their bunkmates, given lots of individual attention and immediately included in an interesting and active program.
- Nonetheless, some children do get homesick. This is a very normal adjustment reaction and usually goes away within the first day of camp.
- You can help by letting us know of any unusual situations at home (death of a relative or pet, separation of parents, moving to a new home, etc.). Also, you can write your children often and tell them you love them but that you are glad they have the opportunity to be at camp and you are confident that they will do well.
- Be positive and **DO NOT** suggest that he/she can come home early if it does not get better, for that may encourage them not to try to make it better.
- We know it is hard for parents, so feel free to call the office to talk with the directors or your child's counselors.
- Most times the situation is not nearly as bad as the camper makes it sound. Therefore, we ask that you trust our judgment in determining when and how often phone calls should be made. Most campers adjust to camp and return for many years to come.
- All staff are trained on how to handle these situations.

Housekeeping, Homesickness and Bedwetting

HOUSEKEEPING/LAUNDRY

- All campers are expected to make their own beds, keep their belongings neat, and assist with the general cleaning of the cabin including the cabin lavatories.
- All campers assist with table setting as a cabin group and take turns waiting on their dining room tables if over the age of 11.
- Following breakfast, all campers are assigned daily camp chores for 15 minutes, on a rotating basis. These may include sweeping, setting up equipment for the day, or picking up and emptying trash.
- Laundry is sent out once each week and returned within a day. It is returned dried and folded - no ironing. Permanent press articles are recommended.
- Each cabin bags their laundry as a group. Therefore, NAMETAGS or INDELIBLE LABELING of some sort is essential on ALL belongings.
- A ten day supply of clothing is recommended to accommodate our laundry schedule, regardless of session length. Please adhere to the suggested clothing and equipment list which you have received along with this handbook. The list may also be downloaded from our website.

BEDWETTING

- All children grow out of bedwetting at different times in their lives and it is not an unusual problem. We recognize that this may occur and that they can be embarrassed by it.
- We will help by limiting the amount they drink in the evening. Also, later in the evening when the counselor goes to bed, he/she will get any possible bedwetters up to go the bathroom. If an accident occurs, the counselor will discreetly help the camper change their bed. We do not

Arrival, Departure, Transportation & Visiting Days

ARRIVAL

- Please review the calendar on the back cover for exact dates and times. Morning arrival is for the **FIRST** opening day only. All other arrivals are in the afternoon.
- If you arrive too late for lunch (12:30) or supper (6:00) be sure your child eats enough to sustain him/her until the next meal.
- Your first stop is at the registration table. Here you will get your cabin assignment. Also, if the following have not been completed, this is the time and place to do it: submit medical form, submit copy of medical insurance card, turn medications over to the RN, complete final payment*, or register for senior trips or horseback riding.
- No deviation from arrival times are permitted unless prior arrangements have been made with the office.

* Final tuition payments can only be made by cash, bank check, or money order. All other expenses may be paid by the aforementioned, or by personal check. **No Credit Cards will be accepted on opening day.** If you arrive on opening day with a tuition balance due and only have your credit card you will be directed to the nearest bank branch (about 20 miles away) to withdraw money.

EXPRESS CHECK-IN

If you have paid all fees and have mailed in all forms according to instructions, your child's name will be on an express check-in list. The list will give the cabin number. Upon arrival, check the list to see if your name is there, find out the cabin assignment, and proceed to the cabin. There will be many staff available to assist you. If your name is NOT there, something is

missing and you must proceed to the registration table first. If you have medications to be turned over to the nurse, they can be brought to the nurse at the registration table after going to the cabin.

TRANSPORTATION

- Because most of our campers live within a few hours of camp, most families drive their children to camp.
- If so notified, we will meet the Bonanza Bus from NYC in Southbury, CT. There is a charge of \$20.00 per child each way for this service.
- If so notified, we will meet your child at Bradley (Hartford) Airport. There is a charge of \$75.00 per child each way for this service.

DEPARTURE

- All sessions end on Saturday, between **9:30** a.m. and **11:30** a.m.
- If we are notified in advance, we can have your camper ready for a Friday night departure.

VISITING DAYS

- Visiting days are once every 2 weeks, for the benefit of 4, 6, or 8 week campers. See Calendar for exact dates. Visiting begins at 9:30 a.m. (after cabin clean-up is completed).
- There are no visiting days for 2 week campers.
- Please return campers to camp by 8:00 p.m. Parents are requested to leave by 8:30 p.m. so that campers have adequate time to settle down before lights out at 9:00 p.m.
- Morning activity schedule will be followed for those whose parents have not yet arrived.
- The waterfront will be open and supervised from 2:30 to 4:00 p.m. for campers and their guests.

Senior Trips, Birthdays and Tutoring

SENIOR TRIPS

- 4 day co-ed trips to Cape Cod and Lake George are offered to 14-16 year old campers. Cape Cod is July 15-18 and Lake George is Aug. 12-15, 2008.
- These trips include a whale watch trip, deep sea fishing, time at the National Seashore, white water rafting, the Great Escape and much more.
- A fee of \$225.00 per trip covers admission fees, campground fees, snacks, and special meals. Payment must be made before the trip departs.
- Additional spending money should be given to the camp office for purchases of souvenirs, etc. The money will be given to your camper prior to departure of the trip. Canteen money **CANNOT** be used for this purpose.
- Prior to each trip, additional information will be mailed to parents of eligible campers. **Space is limited, so it is first come, first served.**

BIRTHDAYS

- Individual birthday parties for your camper's cabin group (pizza and soft drinks) can be arranged in advance with the camp office or at the registration table on opening day. There is an additional fee of \$45.00 to cover the costs.

TUTORING

- Available in ESL and most academic subjects if absolutely necessary.
- Maximum is 1 hour per day, five days per week and must be arranged prior to arrival at camp. An additional \$10.00/hour fee must be paid in advance. Any unused balance will be refunded in September.
- Tutoring will be scheduled during non-activity times.
- Parents must supply the books and/or study materials.

Medical Forms and Medications

MEDICAL FORMS

- A green medical form was sent to you with your enrollment confirmation. If you did not receive one, please download one from our website immediately.
- Some doctor's prefer their own form, which you may attach to our green form as long as it has the doctor's signature, indicates that the doctor has seen your child within the 24 months prior to camp, AND has a record of immunizations. Doctor **MUST** sign bottom of camp form also.
- Parents **must** fill out & sign the front page of the medical form every year!
- Medical forms must be received by June 1. It is important for our nurses to have the form before your camper arrives.
- **DO NOT FORGET TO ATTACH A COPY OF THE FRONT AND BACK OF YOUR MEDICAL INSURANCE CARD.**

MEDICATIONS

- All medications (prescription, over-the-counter, and bandages) must be turned in to the nurse to be kept under lock and key.
- All medications must be in the original prescription container that has the original, unaltered pharmacy label with camper name, contents and prescribing doctor's name.
- The Authorization for Administration of Medication must be completed by the doctor and the parent to be kept on file with the nurse. A separate form is required for each prescription or daily over-the counter medication. This is a regulation of the State of Connecticut Department of Health.
- Medications will be dispensed to the campers by the nurse, as prescribed by the doctor.
- There is a fee of \$5.00 per injection for allergy shots.

- Picnic tables are available if you wish to stay on camp.
- Written permission must be on file in the office, before visiting day, in order for a child to leave with a non-parent/guardian.
- Campers who do not have visitors will be given alternate activity options.

Baggage, Bedding, and Footwear

BAGGAGE

- Each camper needs a footlocker or camp truck, as they live out of these like a dresser/chest of drawers. Please do not exceed the recommended height of 13.5 inches.
- Soft-sided trunks are not practical for our situation.
- Baggage should be brought to camp with the camper or sent VIA UPS.

BEDDING

- Twin size sheets are needed, all flat or combination of flat and fitted. See equipment list for quantity.
- Our housekeeping procedures necessitate 2 - 3 blankets. A single quilt will not work.
- Sleeping bags are used for camp-outs only.
- **Don't forget the pillow!!!!!!**

FOOTWEAR

- Sneakers are required.
- Sandals, flip-flops, or open-toed shoes may not be worn around camp because of our uneven terrain.
- Sandals, etc may be worn only from the cabin to the waterfront or showers and to special events such as socials.

Tuition, Canteen, and Tipping

TUITION

- All payments, regardless of the camper's session, are due by May 1. Please speak with the camp office if you are unable to comply.
- When enrollments are received after June 1, full payment is expected upon receipt of the final statement.
- Fees for canteen, horseback riding, senior trips, etc. can be paid upon arrival, but advance payment is preferred to speed up registration on opening day.

CANTEEN

- This amount is included in your final invoice. This becomes a "charge account" for purchase of souvenirs, personal supplies, postage charges, admission fees, and cash allowances for special outings.
- Every child receives a complimentary snack (choice of candy, pretzels, fruit, etc.) and drink (choice of soda, fruit juice, etc.) from the canteen each day.
- At your discretion, you can deposit additional cash with the office on opening day for your child to withdraw controlled amounts to purchase additional drinks.
- Unspent canteen balances will be refunded at the end of September, unless you request it be carried over to next summer. Overdrafts will be billed at the end of September as well.
- We **HIGHLY** recommend that campers **DO NOT** keep cash in their cabins.

TIPPING

- Tipping is **NOT** permitted. The counselors have been advised that they are not allowed to accept tips.

Discipline, Drugs, Alcohol, and Smoking

DISCIPLINE PROBLEMS

- Our first objective is to minimize discipline situations by keeping everyone busy in an active and interesting program. Good supervision and participation by the staff also helps keep problems to a minimum.
- However, we all know kids will test the rules and there will be disagreements during the summer. Each camper, each age, & each situation is different, so our responses will vary.
- If a counselor is in need of help, they will ask for the Program Director's assistance. If necessary, the camp Director will also help. Only in rare cases is a camper sent home. Physical punishment will **NEVER** be used.

BULLYING

- Awosting and Chinqueka have a **ZERO TOLERANCE** policy for bullying including but not limited to physical, verbal and emotional bullying.

DRUGS AND ALCOHOL

- Our policy is **NO DRUGS, NO ALCOHOL**. Possession of either substance is grounds for immediate dismissal with no refund of tuition.

SMOKING

- Campers are not permitted to smoke nor have cigarettes in their possession. First offense will result in confiscation and a call home; second offense, immediate dismissal with no refund of tuition.
- Awosting and Chinqueka ask that parents refrain from smoking on campus during drop off, pick up, and visiting days. Thank you.